



# MUCH HOOLE PARISH COUNCIL

## NOTICE OF MEETING

You are hereby summoned to attend the July Meeting of Much Hoole Parish Council to be held at 7.30pm on **Monday 14<sup>th</sup> July 2025**. The meeting will be held at **The Venue at Hoole Village Memorial Hall**, Liverpool Old Road, PR4 5QA.

## AGENDA

1.	<b>Apologies for Absence</b> To receive apologies for absence.
2.	<b>Declaration of Interests and Dispensations:</b> to declare any personal or pecuniary interest in respect of matters contained in this agenda or brought up at any point in this meeting.
3.	<b>Minutes of the Previous Meetings:</b> To resolve to approve the minutes of the last Council meeting held on 9 <sup>th</sup> June 2025 as being true and accurate.
4.	<b>Public Time</b> To invite and listen to issues raised by members of the public.
5.	<b>Correspondence from members of the public</b> To discuss correspondence received from members of the public.
6.	<b>Reports from other meetings and information on Future Events</b> Council to review any other reports from meetings where Councillors have attended as representatives.
7.	<b>Village Hall</b> To receive and note a report on the progress of The Village Hall.
8.	<b>Off Road Cycle Track</b> <ol style="list-style-type: none"> <li>To receive inspection reports and resolve actions required.</li> <li>To consider a quote for an additional refuse bin on the cycle track in the amount of £340.00 and to consider who will manage the installation and regular ongoing emptying. Additionally, to consider alternative options such as "please dispose of litter in the bin at the entrance" signs on the two tables.</li> <li>To consider the village lengthsman's quote for replacement timber rails at the cycle track in the amount of £217.00 (materials £87 and £128 for labour).</li> </ol>
9.	<b>Finance</b> <ol style="list-style-type: none"> <li>To sign off the Bank reconciliation for the month of June 2025 circulated prior to the meeting.</li> <li>Council to note the bank transactions that left the account in the month of June as per the bank reconciliation.</li> <li>To authorise the following payments: <ol style="list-style-type: none"> <li>Clerks' June gross salary in the amount of £457.93 - Timesheet circulated with agenda.</li> <li>Clerks June reimbursements in the amount of £52.32 (£47.32 for mileage and £5.00 for Lebara PAYG Sim) – details circulated with agenda.</li> <li>Lengthsman H Jackson's invoice for June in the amount of £366.26 (£328.00 for hours worked and £38.26 for goods purchased) – details circulated with agenda.</li> <li>Invoice for meeting room hire for 5 occasions from the Village Hall in the amount of £62.50 – details circulated with this agenda.</li> </ol> </li> </ol>
10.	<b>Footpaths &amp; Gardens</b> <ol style="list-style-type: none"> <li>To receive an update on the maintenance of footpaths including work completed.</li> <li>Cllr P Cocker to report on action taken on FP1 with regards to health &amp; safety concerns raised by resident.</li> <li>Update on FP11 refurbishment</li> <li>Council to discuss any updates or suggestions to tackle ongoing flooding issues on Smithy Lane.</li> </ol>
11.	<b>Grants</b> <ol style="list-style-type: none"> <li>Council to approve the annual burial ground maintenance grant to St Michaels Church in the amount of £500.00.</li> <li>Council to review and consider the grant application received from the PTA at Hoole St Michael's Primary School for £175.00 circulated with this agenda.</li> </ol>
12.	<b>Clerk Updates</b> <ol style="list-style-type: none"> <li>To provide an update on the outcome following reporting the unsafe play equipment on Trafalgar Gardens playground to SRBC.</li> <li>To provide update on the notice of vacancy for councillor and council to discuss any applications.</li> <li>To provide an update on discussions with SRBC re: replacement waste bins in the village.</li> <li>To provide an update on the FOI request received.</li> </ol>

	<p>e) To provide an update on the recently ordered dual-door noticeboard for placement at the Burial ground.</p> <p>f) Council to review and authorise the implementation of the following parish council policies:</p> <ol style="list-style-type: none"> <li>1. Publication scheme for MHPC website</li> <li>2. Vexatious queries policy</li> </ol>
<b>13.</b>	<p><b>Crime prevention in Much Hoole</b></p> <p>Clerk to provide update following submission of Council's letter to the Lancashire Police Crime Commissioner.</p>
<b>14.</b>	<p><b>Much Hoole PROW Map</b></p> <ol style="list-style-type: none"> <li>a) Cllr P Cocker to provide an update on the necessary corrections to footpaths to be made to the previously distributed PROW map.</li> <li>b) Council to approve the cost of FertileFrog correcting the footpaths on the PROW map and supplying the required PDF files in the amount of £75.00 plus VAT – details circulated with this agenda.</li> <li>c) Council to approve the cost to reprint the corrected maps, in sizes A1 x 1, A3 x 4, A4 x 10 plus a new map for the noticeboard at the Trafalgar Garden estimated in the amount of £76.22 – details circulated with this agenda.</li> </ol>
<b>15.</b>	<p><b>Much Hoole business directory of services &amp; suppliers</b></p> <p>Clerk to provide update on discussions with Little Hoole Parish Council regarding collaborating on this project.</p>
<b>16.</b>	<p><b>Community Orchard Garden</b></p> <p>Council to discuss the fruit availability in the community orchard garden.</p>
<b>17.</b>	<p><b>Fallen Soldiers Plaques</b></p> <p>Council to receive an update from the Chair, Cllr K. Hayes on the progress of collecting data for the fallen soldiers of Much Hoole.</p>
<b>18.</b>	<p><b>A59 crossing</b></p> <ol style="list-style-type: none"> <li>a) Clerk to provide update on discussions with Little Hoole Parish Council regarding collaborating on this project.</li> <li>b) Council to receive an update from Cllr T. Hewitt and the Chair, Cllr K. Hayes on the letter to LCC.</li> </ol>
<b>19.</b>	<p><b>Devolution and Local Government</b></p> <p>Council to discuss the content of a letter re: devolution and local government to South Ribble MP Paul Foster.</p>
<b>20.</b>	<p><b>Newsletter</b></p> <p>Council to consider the content of a newsletter to residents and to approve the quote for printing 1200 8-page A5 folded newsletters for distribution in the amount of £230 – details circulated with this agenda.</p>
<b>21.</b>	<p><b>Planning</b></p> <p>None listed.</p>
<b>22.</b>	<p><b>Items for next agenda</b></p>
<b>23.</b>	<p><b>Date of Next Meeting</b></p> <p>The Parish Council to agree the date of the September Meeting as 7.30pm on Monday 8<sup>th</sup> September 2025 to be held at 'The Venue', Liverpool Old Road, Much Hoole.</p>